

**P M SHRI KENDRIYA VIDYALAYA KATIHAR
SAHEB PARA, LANGRA BAGAN, KATIHAR 854105**

Bid security (EMD): Rs. 5000 (Five Thousand Only)

Sale Price of Tender document: Rs.00.00

Last date to submit by speed post 05.04.2024 by 5:00PM

Tender form and Annexure 'A' (available under announcement section) can be downloaded from vidyalaya website: <https://katihar.kvs.ac.in>

Inviting quotations for running the Vidyalaya canteen of Pm Shri Kendriya Vidyalaya Katihar.

01	Description of work	Rent Contract for running of Vidyalaya Canteen during contract period on the basis of Highest rent for the space provided by Vidyalaya with acceptance of the rate list as provided in the Annexure-A .
02	Specifications of the items	As mentioned in the Annexure-A along with rate list of Items/Supplies.
03	Owner	PM SHRI KENDRIYA VIDYALAYA KATIHAR
04	Earnest Money Deposit	₹ 5,000/- by DD/Banker Cheque favoring "KENDRIYA VIDYALAYA KATIHAR VVN ACCOUNT" payable at Katihar
05	Time of Completion	15 days from the date of placing the supply order.
06	Performance Security Deposit	₹ 20,000/- (Rs Twenty thousand only) which will be refunded after 2 months from the date of completion of contract period
07	Schedule of submission	On or before 05.04.2024 (By Speed Post only)
08	Date & time of opening Quotation	At 3 PM on 08.04.2024
09	Account Number and IFSC Code for the purpose of NEFT/RTGS	Bank Name- Union Bank Of India Beneficiary Account Name- KENDRIYA VIDYALAYA KATIHAR VVN ACCOUNT Account Number - 540302010007063 IFSC Code- UBIN00554031

Sir/Madam,

1. Sealed competitive quotations from the Registered Firms are invited by the undersigned on behalf of the PM Shri Kendriya Vidyalaya Katihar (Bihar) for Canteen Items in the list attached (Annexure-A) for a period of 1 year from the award of work order which may be extended as per GFR provisions with the approval of competent authority. Where Bureau of India Standards (BIS) certification marked goods are available in market, goods with those or equivalent marking only shall be offered. Vidyalaya has 1600 enrolled students Approx.
2. Bid Price
 - a. The contract shall be for the supply of the items as mentioned in the **Annexure-A** to the KV Katihar. The bidder shall quote the rent for the canteen in the format provided for Bid. The highest bid for rent will be awarded the contract for running Vidyalaya canteen.
 - b. Bidder need to submit the signed copy of **Annexure 'A'** along with the Tender form with official seal on tender form and Annexure A. Bidder accepts the price list of items to be supplied as mentioned in the Annexure A where the maximum price to supply the items is already mentioned. The successful bidder will supply the items as per list in Annexure A at the price mentioned or below it. In no case the items will be sold to the people beyond the price mentioned in the list.
 - c. Price in **Annexure 'A'** is inclusive of all duties, taxes, and other levies payable by the bidder.
 - d. The per month rent quoted by the bidder shall be fixed for the duration of the contract (and shall be quoted in Indian Rupees only)
 - e. Each bidder shall submit only one quotation along with **Annexure-'A'** and EMD of ₹ 5000/-
 - f. Telex or Facsimile quotations are not acceptable.
 - g. The bid should be submitted along with EMD for ₹5000/-by bank draft in the favour of **KENDRIYA VIDYALAYA KATIHAR VVN ACCOUNT**
 - h. The firm should enclose the certified copies of supporting documents regarding registration of GST/PAN & AADHAR etc.
3. Validity of quotations: The quotation shall remain valid for a period not less than 90 days after the deadline specified for submission of quotations.
4. Evaluation of quotations: The buyer will evaluate and compare the rate quotations for rent determined to be substantially responsive i.e.,
 - a. which are properly signed, and Confirm to the terms and conditions and specifications.
 - b. The evaluation would be done for rent only. Bidder need to accept the list as mentioned in the Annexure A and agree to supply the items at the price mentioned.

- c. The bidder who has quoted for Rent and does not submit the signed copy of Annexure A or does not submit EMD would be treated as non-responsive. Purchaser will award the contract to the responsive bidder whose rental payable to school is maximum.
5. Award of contract: -
- a. The purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the **maximum rental per month** as per Para 5 above. **The rent quoted cannot be less than ₹ 4000 which is minimum rent**
 - b. The bidder whose bid is accepted will be notified of the award of the contract by the office prior to expiration of the quotation validity period.
 - c. The Notification of Award to clearly specify any change in the unit price or any other terms and conditions accepted.
 - d. Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of the contract.
 - e. The successful bidder has to deposit performance security of Rs.20,000/- in favour of **KENDRIYA VIDYALAYA KATI HAR VVN ACCOUNT** in the form of DD/Bankers cheque before starting the work.
6. Canteen contractor will not charge more than the rate fixed for the items mentioned in **Annexure 'A'**. The rate list indicating price must be signed with seal by the Authorized person of the supplier. Canteen-rental quoted shall be final for the contract period of one year. All the prices mentioned in the list are inclusive of all the taxes. Purchaser will not accept any kind of tax over and above the price mentioned in the **Annexure- 'A'**.
7. The rates in **Annexure- 'A'** by the contractor shall hold good up-to 12 months. It may be revised as per the guidelines of KVS only.
8. Income Tax will be deducted at the time of payment as per Income Tax Act and rules.
9. On acceptance of the quotation, it will become a contract and the contractor shall be bound by the terms and conditions of the quotation. If the contractor fails to supply the article/provide services within the time stipulated in the letter of acceptance by the undersigned, the undersigned shall be at liberty to purchase the article from the market or get the rest of the contract completed by any other person (s) or firm and the difference of price, if any shall be deducted from the earnest money / security deposit and in case any amount in excess of the security deposit is paid by the undersigned, the contractor shall be liable to pay this amount.
10. The Firms shall deposit bid security as mentioned separately in the form of Account Payee Demand Draft/Pay order which would be returned to the unsuccessful bidders within 30 days after the award of contract. The performance security as mentioned in Tender Notice should be furnished by the successful bidder in the form of Demand Draft/Pay order. This will remain

valid for the period of 60 days beyond the date of completion of all contractual obligations including warrantee and bid security can be adjusted by the successful bidder against the performance security.

- 11.The amount of Security Deposit shall be retained in the Vidyalaya for a period of 2 months from the date of completion of supplies as a safeguard against any defect earning in the articles supplied within this period.
- 12.Refusal to execute the supply/work orders shall be viewed as violation of the provisions of the agreement and may lead to removal of such supplier from the panel of KV in addition to forfeiting of security deposit.
- 13.Experience: The Contractor should have prior experience in the canteen work and catering.
14. Last date and time of receipt of quotations.
 - a. You are requested to submit the sealed quotations by speed post only in the Office of Kendriya Vidyalaya Katihar subscribed on the envelope as **“Quotations for running of School Canteen”** on or before 05.04.2024 The quotations shall be opened at 3.00 p.m on 08.04.2024 The bidders or their authorized representative who intend to attend the tender opening, are to bring with them letters of authority from the corresponding tenderers.
- 15.Successful bidder will be bounded by provisions of Health Department Government of Bihar, CBSE canteen guidelines and KVS canteen guidelines. He will also be responsible for the quality of the supplied food & services.
- 16.During vacations rent will be charged on Pro-rata basis

Yours faithfully,

PRINCIPAL

PM SHRI KENDRIYA VIDYALAYA KATIHAR

AGREEMENT

I/We, hereby undertake that all the terms & conditions for quotation mentioned in this document from 1 to 14 or any changed conditions prior to the dead line for submission of bids shall be accepted to us and I/We shall abide by the same fully. I also Accept the List of items as specified in **Annexure- 'A'** and I am willing to supply the items/services as mentioned in **Annexure- 'A'** at the prices specified there in.

Date :

Signature of Prop / Bidder:

Name of Prop / Bidder:

Stamp:

PM HRI KENDRIYA VIDYALAYA KATIHAR

BID FOR CANTEEN IN TERMS OF RENTAL PAYABLE PER MONTH

TENDERFORM

NAME OF FIRM: _

NAME OF OWNER_

ACCOUNT NO. _

IFSC: _

PAN NO. _

AADHAR NO.OF OWNER__

GST NO. OF FIRM: _

1	2	3
Sl.	Particular	₹per month To be quoted <i>(The quoted rent must be higher than minimum rent)</i>
1	Rental quoted per month for taking contract for running the canteen. (Minimum Rent : 4000 ₹)	

1. Submit this form along with signed copy of Annexure “A” and self-certified copy of Pan, Aadhar, Trade License, Service Registration, GST etc.
2. The Tenderers are required to fill the column no. 3. The comparative will be evaluated based on Maximum Canteen Rental per month.

SIGNATURE OF BIDDER WITH SEAL

DATE:_____

NAME:

Annexure- A
PM SHRI KENDRIYA VIDYALAYA KATIHAR

LIST OF CANTEEN ITEM

S.N.	Brief description of Items	Qty	Max. Rate Chargeable ₹
1	Hot Tea	One cup (125 ML)	8
2	Hot Coffee	One cup (125 ML)	10
3	Hot Tea (Dip)	One cup (125 ML)	10
4	Hot Coffee (Dip)	One cup (125 ML)	12
5	Hot tea	High quality	10
6	Hot coffee	High quality	12
7	Samosa	Patato with peas	10
8	Bread Pakoda	Patato with peas	10
9	Paneer Pakoda	30 gram	10
10	Mix Pakora	50 gram, 100 gram	8, 15
11	Kachori	Without sabzi	10
12	Kachori	With sabzi	15
13	Gulab Zamun	50 gram	10
14	Balu Shahi	50 gram	10
15	Besan Ladoo	50 gram	10
16	Burfi	35 gram	10
17	Spunge Rasoogulla	50 gram	15
18	Ordinary Lunch	4 Roti, Rice, One vegetable, Dal, Slad,	60
19	Special Lunch	4 Roti, Pulao, Paneer vegetable (seasonal, Dal, Slad, Pappad, sweet	100
20	Mathri	50gm	05
21	Laddo (boondi ka)	50gm	10
22	Dal kachuri/puri + sabji	5 puri/kachuri + sabji	25
23	Aloo Paratha raita ke sath	01	15
24	Rice with Dal/Vegetable one plate	Half plate	35
25	Rice with Dal/Vegetable one plate	Full plate	60
26	Biscuit/Cold drink/water bottle /packaged items etc.	Not more than MRP.	M.R.P
MENU FOR LUNCH/DINNER/BREAKFAST FOR SPORTS/ COURSE/SEMINAR PARTICIPANTS			

27	<u>BREAKFAST</u> 1. Milk -200 ml or more 2. Bread with butter & Jam (04 big Slices or more) 3. Idli & Bada with Sambar & Chatni (04 or more pcs) /Dalia/Poha(any one) OR Aloo parantha & Curd OR Puri + Sabji parantha & Curd 4. 02 Pcs. of bananas or 01 pcs of Apple (100gm.) / Seasonal fruits. OR Eggs Boiled - 02 Pcs. OR Sprouts or dry fruits.	Per head	70
28	<u>LUNCH & DINNER</u> 1. Chapati (Tawa/Tandoor etc.) 2. Plane Rice / Jeera Rice / Rice Pulab 3. Daal or Razma or Chhole (any one) 4. Mixed Veg (Seasonal Veg.)/Kofta / Beson Curry 5. Paneer Veg. for Vegetarians And Egg / Fish / Chicken/Mutton Curry (once in a day for non-vegetarian) 6. Salad & Pickle 7. Papad (Branded) 8. Curd / Rayta 9. Sweet dish / Fruits Custard / Kheer / Fruits (any one)	Per head	110
29	<u>EVENING (SNACKS & JUICE)</u> 1. Juice – 150-200 ml (Packed) 2. Snack – Sandwich / Samosa / Aaloo Bonda / Patties = 02 or more (100-150 Gram)	Per head	40
30	<u>NIGHT (BEFORE SLEEP)</u> Milk with flavor & Sugar – 200-250 ml minimum or more / Ice-Cream – 50-60 ml (as per feasibilities/weather)	Per head	40
MENU FOR LUNCH/DINNER/BREAKFAST FOR IN-SERVICE COURSE/SEMINAR			
31	<u>HIGH TEA</u> - Sandwich, Dhokla,Poha/Idli/Upma and Sweet	Per head	70
32	<u>LUNCH</u> – Rice Pulab/ Plane Rice/Jeer Rice, Daal, Seasonal Veg., Paneer Veg. 04-Chapati, Raita, Salad & Pickle	Per head	100
33	<u>TEA WITH SNACKS</u> – 110-150 ml Tea with Biscuits OR 110-150 ml Tea & 1-Samosa/Bread Pakoda/Veg.Pakoda	Per head	30
34	Bedding full set for summer – 1-Gadda, 1-pillow with Cover, 1-Bedsheet	Each per day	60
35	Bedding full set for winter - 1-Gadda, 1-Pillow with Cover, 1-Bedsheet & 1-Single Blanket or Rajai	Each per day	60
36	Electric Charges (for operating Appliance like -1 Freez/Deep Freezer, 1-Microwave Oven, 1-Induction)	Per Month Fixed	Rs.500/-

NOTE:

1. SIGN THE ANNEXURE-A AND SUBMIT IT WITH TENDER FORM
2. IT WILL BE CONTRACTOR'S RESPONSIBILITY TO BRING ALL UTENSILS, MISC. CANTEEN ITEMS AND CONSUMABLES NECESSARY FOR PERFORMANCE OF CONTRACT.
3. SCHOOL WILL BE RESPONSIBLE FOR PROVIDING ONLY SPACE FOR CANTEEN.
4. ITEMS TO BE USED WILL BE FRESH AND BEST QUALITY AS PER NORMAL STANDARDS.

SIGNATURE OF BIDDER WITH SEAL

DATE: _____

NAME: _